



Rizzetta & Company

# **Lecanto Preserve Community Development District**

---

## **Board of Supervisors' Meeting**

### **June 1, 2026**

**District Office:  
5844 Old Pasco Road Suite 100  
Wesley Chapel, FL 33544  
813.533.2950**

# LECANTO PRESERVE COMMUNITY DEVELOPMENT DISTRICT

<b>District Board of Supervisors</b>	Steven Fischer Jordan Fischer Walter Stern Randi Marstein Vacant	Chairman Vice-Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Lynn Hayes	Rizzetta & Company, Inc.
<b>District Counsel</b>	Jennifer Klinski	Kilinski / Van Wyk PLLC
<b>Interim District Engineer</b>	Kenneth Ward	Burrell Engineering

**All Cellular phones and pagers must be turned off while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

# LECANTO PRESERVE COMMUNITY DEVELOPMENT DISTRICT

District Office – Wesley Chapel, Florida (813) 994-1001  
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614

May 28, 2026

**Board of Supervisors  
Lecanto Preserve Community  
Development District**

## REVISED AGENDA

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Lecanto Preserve Community Development District will be held on **Monday, June 1, 2026 at 3:00 p.m.**, to be held at the office of Burrell Engineering, 12005 N. Florida Avenue, Dunnellon, FL 34434. The following is the revised final agenda for the meeting:

### BOS MEETING:

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
  - A. Consideration of April 16, 2026 Regular Meeting Minutes ..... Tab 1
  - B. Ratification of Operation & Maintenance Expenditures for March 2026 ..... Tab 2
- 4. BUSINESS ITEMS**
  - A. **Presentation of FY 2026-2027 Proposed Budget ..... Tab 3**
    - i. Consideration of Resolution 2026-04; Approving FY 2026-2027 Proposed Budget & Set Public Hearing ..... Tab 4
  - B. Consideration of Dissemination Agent Agreement ..... Tab 5
- 5. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
    - i. Presentation of District Manager Report ..... Tab 6
    - ii. Presentation of Registered Voter Count ..... Tab 7
    - iii. Presentation of Website Compliance Report ..... Tab 8
- 6. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 994-1001.

Sincerely,

*Lynn Hayes*

Lynn Hayes

District Manager

# **Tab 1**

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**LECANTO PRESERVE  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Lecanto Preserve Community Development District was held on **Thursday, April 16, 2026, at 3:00 p.m.** at the offices of Burrell Engineering, 12005 N. Florida Avenue Dunnellon, FL 34434.

Present and constituting a quorum:

Steven Fischer	<b>Chairman</b>
Randi Marstein	<b>Assistant Secretary</b>
Walter Stern	<b>Assistant Secretary</b>

Also present were:

Lynn Hayes	<b>District Manager, Rizzetta &amp; Company</b>
Jennifer Kilinski	<b>District Counsel, Kilinski/ Van Wyk (via phone)</b>
Scott Brizendine	<b>VP Operations, Rizzetta &amp; Company (via phone)</b>

Audience	<b>None</b>
----------	-------------

**FIRST ORDER OF BUSINESS** **Call to Order**

Mr. Hayes opened the meeting at 3:00 p.m.

**SECOND ORDER OF BUSINESS** **Audience Comments on Agenda Items**

There were no audience members in attendance.

**THIRD ORDER OF BUSINESS** **Consideration of the Regular Board of Supervisors Meeting Minutes February 5, 2026**

On a Motion by Mr. Fischer, seconded by Mr. Stern, with all in favor, the Board of Supervisors approved the February 5, 2026, Board of Supervisor regular meeting minutes, as presented for Lecanto Preserve Community Development District.
--

**FOURTH ORDER OF BUSINESS** **Ratification of Operation  
& Maintenance Expenditures for**

**January and February 2026**

Mr. Hayes reviewed the operation and maintenance expenditures for January and February 2026 with the Board of Supervisors and asked if there were any questions. There were none.

On a Motion by Mr. Fischer, seconded by Mr. Stern, with all in favor, the Board of Supervisors ratified the operational and maintenance expenditures for January 2026 (\$6,871.28) and February 2026 (\$4,741.03), as presented, for the Lecanto Preserve Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of Construction &  
Access Easement Agreement**

On a Motion by Mr. Fischer, seconded by Mr. Stern, with all in favor, the Board of Supervisors approved the Temporary Construction and Access Easement Agreement, for the Lecanto Preserve Community Development District.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2026-03;  
Setting Landowner Election**

On a Motion by Mr. Fischer, seconded by Mr. Stern, with all in favor, the Board of Supervisors approved Resolution 2026-03; Setting Landowner Election for November 03, 2026, as presented, for the Lecanto Preserve Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2026-04;  
Fiscal Year 2026-2027 Budget**

Discussion of the Fiscal Year 2026-2027 Budget – Tabled until June 1, 2026 Meeting

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

Ms. Kiliniski updated the Board on the final bond financing and discussed finalizing a cost share agreement with Mr. Fischer.

**B. District Engineer**

Nothing further to report.

**C. District Manager's Report**

Mr. Hayes presented his report and the 4<sup>th</sup> quarter website compliance report. He noted that the district passed all ADA Accessibility and Florida Statute 189.069 requirements.

84  
85 Mr. Hayes reminded the Board of Supervisors that the next regular meeting will be  
86 on June 1, 2026, at 3:00 p.m. He stated that he would be presenting the proposed  
87 budget for Fiscal Year 2026/2027 at this meeting.

88  
89 **EIGHTH ORDER OF BUSINESS** **Supervisor Requests**

90  
91 There were no supervisor requests.

92  
93 **NINTH ORDER OF BUSINESS** **Adjournment**

On a motion from Mr. Fischer, seconded by Mr. Stern, with all in favor, the Board of Supervisors adjourned the meeting at 3:13 p.m. for the Lecanto Preserve Community Development District.

94  
95  
96  
97

Assistant Secretary	Chairman / Vice-Chairman
---------------------	--------------------------

## **Tab 2**

# LECANTO PRESERVE COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

## Operation and Maintenance Expenditures March 2026 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from March 1, 2026 through March 31, 2026. This does not include expenditures previously approved by the Board.

The total items being presented:     **\$1,502.08**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Lecanto Preserve Community Development District

Paid Operation & Maintenance Expenditures

March 1, 2026 Through March 31, 2026

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Burrell Engineering, Inc.	100072	10196	District Engineering Services 02/26	\$ 568.75
Rizzetta & Company, Inc.	100071	INV0000107514	Management Services 03/26	<u>\$ 933.33</u>
<b>Total</b>				<b><u>\$ 1,502.08</u></b>

# Burrell Engineering, Inc.

12005 N. Florida Ave.  
Dunnellon, FL 34434

# Invoice

DATE	INVOICE #
3/2/2026	10196

BILL TO
Lecanto Preserve CDD c/o Rizzetta & Company, Inc. 3434 Colwell Ave., Suite 200 Tampa, FL 33614

P.O. NO.	PROJECT NO.	PROJECT NAME
	24-20	LecantoPreserve CDD InterimEng

ITEM	Service Date	DESCRIPTION	HRS	RATE	AMOUNT
Principal Engin...	2/4/2026	Supplemental pay app	1	175.00	175.00
Principal Engin...	2/5/2026	CDD meeting	2.25	175.00	393.75

<b>Total</b>	\$568.75
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$568.75

**Rizzetta & Company, Inc.**  
 3434 Colwell Avenue  
 Suite 200  
 Tampa FL 33614

**Invoice**

Date	Invoice #
3/2/2026	INV0000107514

**Bill To:**

Lecanto Preserve CDD 3434 Colwell Avenue Suite 200 Tampa FL 33614
--

Services for the month of	Terms	Client Number
March	Upon Receipt	00698

Description	Qty	Rate	Amount
Management Services	1.00	\$833.33	\$833.33
Website Compliance & Management	1.00	\$100.00	\$100.00
<b>Subtotal</b>			\$933.33
<b>Total</b>			\$933.33

## **Tab 3**



Rizzetta & Company

# Lecanto Preserve Community Development District

[www.Lecantopreservecdd.org](http://www.Lecantopreservecdd.org)

---

**Proposed Budget for  
Fiscal Year 2026-2027**

## Table of Contents

	<u>Page</u>
<b>General Fund Budget for Fiscal Year 2026/2027</b>	<b>3</b>
<b>Assessments Charts for Fiscal Year 2026/2027</b>	<b>6</b>
<b>General Fund Budget Account Category Descriptions</b>	<b>7</b>



Rizzetta & Company



31	Disclosure Report	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
32	District Engineer	\$ 7,376	\$ 12,645	\$ 5,000	\$ (7,645)	\$ 6,000	\$ 1,000
33	District Management	\$ 5,833	\$ 9,999	\$ 14,500	\$ 4,501	\$ 16,500	\$ 2,000
34	Dues, Licenses & Fees	\$ 175	\$ 300	\$ 175	\$ (125)	\$ 175	\$ -
35	Financial Consulting & Revenue Collections	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 2,000	\$ 1,000
36	Legal Advertising	\$ 133	\$ 228	\$ 5,487	\$ 5,259	\$ 1,000	\$ (4,487)
37	Public Officials Liability Insurance	\$ 2,385	\$ 2,385	\$ 2,531	\$ 146	\$ 2,624	\$ 93
38	Trustee Fees	\$ -	\$ -	\$ -	\$ -	\$ 4,500	\$ 4,500
39	Website Hosting, Maintenance, Backup	\$ 700	\$ 1,200	\$ 1,200	\$ -	\$ 1,320	\$ 120
40	<b>Legal Counsel</b>						
41	District Counsel	\$ 17,000	\$ 29,143	\$ 6,000	\$ (23,143)	\$ 10,000	\$ 4,000
42							
43	<b>Administrative Subtotal</b>	<b>\$ 33,602</b>	<b>\$ 55,900</b>	<b>\$ 56,631</b>	<b>\$ 731</b>	<b>\$ 67,957</b>	<b>\$ 11,326</b>
44							
45	<b>EXPENDITURES - FIELD OPERATIONS</b>						
46							
47	<b>Electric Utility Services</b>						
48	Utility - Electricity	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ 12,000	\$ -
49	Utility - Street Lights	\$ -	\$ -	\$ -	\$ -	\$ 10,500	\$ 10,500
59	<b>Other Physical Environment</b>						
61	Dog Waste Station Supplies & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 700	\$ 700
62	Entry & Walls Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ 300
64	General Liability	\$ 2,915	\$ 2,915	\$ 3,594	\$ 679	\$ 3,207	\$ (387)
65	Landscape Maintenance	\$ -	\$ -	\$ 18,000	\$ 18,000	\$ 41,400	\$ 23,400
66	Landscape - Sod Replacement	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500
67	Landscape - Mulch	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500
68	Landscape Irrigation	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000
69	Landscape Replacement Plants, Shrubs, Trees	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000
71	Tree Trimming Services	\$ -	\$ -	\$ -	\$ -	\$ 1,200	\$ 1,200
72	<b>Road &amp; Street Facilities</b>						
73	Parking Lot/Roadway Repair & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
74	Pressure Washing	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500
75	Sidewalk Maintenance & Repair	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000
76	Street Sign Repair & Replacement	\$ -	\$ -	\$ -	\$ -	\$ 1,200	\$ 1,200
77	<b>Miscellaneous Contingency</b>						
78	Miscellaneous Contingency	\$ 36	\$ 62	\$ 2,500	\$ 2,438	\$ 1,200	\$ (1,300)
79							
80	<b>Field Operations Subtotal</b>	<b>\$ 2,951</b>	<b>\$ 2,977</b>	<b>\$ 36,094</b>	<b>\$ 33,117</b>	<b>\$ 90,207</b>	<b>\$ 54,113</b>

Post-bond issuance expense
<b>Per Steve 4-14-26</b>
Per Contract. post-bond issuance pricing.
Annual Special District Administrative Fee
Per Contract. post-bond issuance pricing.
Per Egis
Future Expenses - Trustee - \$4,500.00
Rizzetta Contract for Website Management, Ch. 189 Compliance
<b>Per Steve 4-14-26</b>
Estimate of \$1,000/mth (monuments, irrigation) + electric for signs FY 26/27 Budget 10/1/26-9/30/2027, includes WREC deposits & costs
HOA does need contract assign to CDD
Per Egis Liability Insurance only
FY 26/27 Budget 10/1/26-9/30/2027
sod replacement \$7,500
FY 26/27 Budget 10/1/26-9/30/2026
FY 26/27 Budget 10/1/26-9/30/2027 Per Steve
FY 26/27 Budget 10/1/26-9/30/2027
FY 26/27 Budget 10/1/26-9/30/2026 includes striping
FY 26/27 Budget 10/1/26-9/30/2027
Owned/Maint by CDD
Other - FY 26/27 Budget 10/1/26-9/30/2027



LECANTO PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
FISCAL YEAR 2026/2027 O&M & DEBT SERVICE ASSESSMENT SCHEDULE

TOTAL ADMIN BUDGET		\$43,056.70
COLLECTION COSTS @	4.0%	\$1,872.03
EARLY PAYMENT DISCOUNT @	4.0%	\$1,872.03
<b>TOTAL ADMIN ASSESSMENT</b>		<b>\$46,800.77</b>

TOTAL FIELD & AMENITY BUDGET		\$86,077.30
COLLECTION COSTS @	4.0%	\$3,742.49
EARLY PAYMENT DISCOUNT @	4.0%	\$3,742.49
<b>TOTAL FIELD &amp; AMENITY ASSESSMENT</b>		<b>\$93,562.28</b>

UNITS ASSESSED		
LOT SIZE	O&M	SERIES 2026 DEBT SERVICE <sup>(1)</sup>
<b>Platted</b>		
<b>Phase 1</b>		
Single Family 40'	85	85
Single Family 50'	195	195
<b>Total Platted</b>	<b>280</b>	<b>280</b>
<b>Unplatted <sup>(4)</sup></b>		
<b>Phase 2</b>		
Single Family 40'	174	0
Single Family 50'	139	0
<b>Phase 3</b>		
Single Family 50'	245	0
<b>Total Unplatted</b>	<b>558</b>	<b>0</b>
<b>Total Community</b>	<b>838</b>	<b>280</b>

ALLOCATION OF ADMIN O&M ASSESSMENT				
EAU FACTOR	TOTAL EAU's	% TOTAL EAU's	TOTAL O&M BUDGET	ADMIN PER UNIT
1.00	85.00	10.14%	\$4,747.09	\$55.85
1.00	195.00	23.27%	\$10,890.39	\$55.85
	<b>280.00</b>	<b>33%</b>	<b>\$15,637.49</b>	
1.00	174.00	20.76%	\$9,717.58	\$55.85
1.00	139.00	16.59%	\$7,762.90	\$55.85
	<b>558.00</b>	<b>67%</b>	<b>\$31,163.28</b>	
	<b>838.00</b>	<b>100.00%</b>	<b>\$46,800.77</b>	

ALLOCATION OF FIELD & AMENITY O&M ASSESSMENT				
EAU FACTOR	TOTAL EAU's	% TOTAL EAU's	TOTAL O&M BUDGET	FIELD/AMENITY PER UNIT
1.00	85.00	30.36%	\$28,402.83	\$334.15
1.00	195.00	69.64%	\$65,159.44	\$334.15
	<b>280.00</b>	<b>100%</b>	<b>\$93,562.28</b>	
0.00	0.00	0.00%	\$0.00	\$0.00
0.00	0.00	0.00%	\$0.00	\$0.00
	<b>0.00</b>	<b>0%</b>	<b>\$0.00</b>	
	<b>280.00</b>	<b>100.00%</b>	<b>\$93,562.28</b>	

PER LOT ANNUAL ASSESSMENT			
O&M	SERIES 2026 DEBT SERVICE <sup>(2)</sup>	HOA	TOTAL <sup>(3)</sup>
<b>\$390.00</b>	<b>\$1,043.48</b>	<b>\$1,050.00</b>	<b>\$2,483.48</b>
<b>\$390.00</b>	<b>\$1,304.35</b>	<b>\$1,050.00</b>	<b>\$2,744.35</b>
<b>\$55.85</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$55.85</b>
<b>\$55.85</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$55.85</b>
<b>\$55.85</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$55.85</b>

LESS: Citrus County Collection Costs (4%) and Early Payment Discounts (4%):

(\$3,744.06)

(\$7,484.98)

Net Revenue to be Collected

\$43,056.70

\$86,077.30

<sup>(1)</sup> Reflects the number of total lots encumbered by the Series 2026 bonds.

<sup>(2)</sup> Annual debt service assessment per lot in connection with the Series 2026 bond issuance. Annual assessment includes principal, interest, Citrus County collection costs and early payment discount costs.

<sup>(3)</sup> Annual assessment that will appear on November 2026 Citrus County property tax bill. Amount shown includes all applicable collection costs and early payment discounts (up to 4% if paid early).

<sup>(4)</sup> The District will enter into a funding agreement with the developer in lieu of assessments for the unplatted lands.

## GENERAL FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The General Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all General Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

### REVENUES:

**Tax Roll:** The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

**Event Rental:** The District may receive monies for event rentals for such things as weddings, birthday parties, etc.

**Facilities Rentals:** The District may receive monies for the rental of certain facilities by outside sources, for such items as office space, snack bar/restaurants etc.

### EXPENDITURES – ADMINISTRATIVE:

---

**Supervisor Fees:** The District may compensate its supervisors within the appropriate statutory limits of \$200.00 maximum per meeting within an annual cap of \$4,800.00 per supervisor.

**Administrative Services:** The District will incur expenditures for the day to today operation of District matters. These services include support for the District Management function, recording and preparation of meeting minutes, records retention and maintenance in accordance with Chapter 119, Florida Statutes, and the District's adopted Rules of Procedure, preparation and delivery of agenda, overnight deliveries, facsimiles, and phone calls.

**District Management:** The District as required by statute, will contract with a firm to provide for the management and administration of the District's day-to-day needs. These services include the conducting of board meetings, workshops, the overall administration of District functions, all required state, and local filings, preparation of the annual budget, purchasing, risk management, preparing various resolutions, and all other secretarial duties requested by the District throughout the year is also reflected in this amount.

**District Engineer:** The District's engineer provides general engineering services to the District. Among these services are attendance at and preparation for monthly board meetings, review of construction invoices and all other engineering services requested by the district throughout the year.



Rizzetta & Company

**Disclosure Report:** The District is required to file quarterly and annual disclosure reports, as required in the District's Trust Indenture, with the specified repositories. This is contracted out to a third party in compliance with the Trust Indenture.

**Trustee's Fees:** The District will incur annual trustee's fees upon the issuance of bonds for the oversight of the various accounts relating to the bond issues.

**Assessment Roll:** The District will contract with a firm to prepare, maintain and certify the assessment roll(s) and annually levy a non-ad Valorem assessment for operating and debt service expenses.

**Financial Consulting & Revenue Collections:** Financial consulting services including investment administration of the District's bank and trust accounts, ongoing banking analyses, and related consulting services to support prudent cash management in compliance with applicable statutory requirements. The firm also provides comprehensive billing, collection, and reporting of District assessments to fund debt service and operations, including direct billings, funding requests, owner inquiries, collection agent fees, and lien releases upon full repayment of bond obligations.

**Accounting Services:** Services include the preparation and delivery of the District's financial statements in accordance with Governmental Accounting Standards, accounts payable and accounts receivable functions, asset tracking, investment tracking, capital program administration and requisition processing, filing of annual reports required by the State of Florida and monitoring of trust account activity.

**Auditing Services:** The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting firm, once it reaches certain revenue and expenditure levels, or has issued bonds and incurred debt.

**Arbitrage Rebate Calculation:** The District is required to calculate the interest earned from bond proceeds each year pursuant to the Internal Revenue Code of 1986. The Rebate Analyst is required to verify that the District has not received earnings higher than the yield of the bonds.

**Public Officials Liability Insurance:** The District will incur expenditures for public officials' liability insurance for the Board and Staff.

**Legal Advertising:** The District will incur expenditures related to legal advertising. The items for which the District will advertise include, but are not limited to meeting schedules, special meeting notices, and public hearings, bidding etc. for the District based on statutory guidelines

**Bank Fees:** The District will incur bank service charges during the year.

**Dues, Licenses & Fees:** The District is required to pay an annual fee to the Department of Economic Opportunity, along with other items which may require licenses or permits, etc.

**Miscellaneous Fees:** The District could incur miscellaneous throughout the year, which may not fit into any standard categories.

**Website Hosting, Maintenance and Email:** The District may incur fees as they relate to the development and ongoing maintenance of its own website along with possible email services if requested.



Rizzetta & Company

**District Counsel:** The District's legal counsel provides general legal services to the District. Among these services are attendance at and preparation for monthly board meetings, review of operating and maintenance contracts and all other legal services requested by the district throughout the year.

---

## EXPENDITURES - FIELD OPERATIONS:

**Security Services and Patrols:** The District may wish to contract with a private company to provide security for the District.

**Electric Utility Services:** The District will incur electric utility expenditures for general purposes such as irrigation timers, lift station pumps, fountains, etc.

**Street Lights:** The District may have expenditures relating to street lights throughout the community. These may be restricted to main arterial roads or in some cases to all street lights within the District's boundaries.

**Utility - Recreation Facility:** The District may budget separately for its recreation and or amenity electric separately.

**Gas Utility Services:** The District may incur gas utility expenditures related to district operations at its facilities such as pool heat etc.

**Garbage - Recreation Facility:** The District will incur expenditures related to the removal of garbage and solid waste.

**Solid Waste Assessment Fee:** The District may have an assessment levied by another local government for solid waste, etc.

**Water-Sewer Utility Services:** The District will incur water/sewer utility expenditures related to district operations.

**Utility - Reclaimed:** The District may incur expenses related to the use of reclaimed water for irrigation.

**Aquatic Maintenance:** Expenses related to the care and maintenance of the lakes and ponds for the control of nuisance plant and algae species.

**Fountain Service Repairs & Maintenance:** The District may incur expenses related to maintaining the fountains within throughout the Parks & Recreational areas

**Lake/Pond Bank Maintenance:** The District may incur expenditures to maintain lake banks, etc. for the ponds and lakes within the District's boundaries, along with the planting of beneficial aquatic plants, stocking of fish, mowing and landscaping of the banks as the District determines necessary.

**Wetland Monitoring & Maintenance:** The District may be required to provide for certain types of monitoring and maintenance activities for various wetlands and waterways by other governmental entities.



**Mitigation Area Monitoring & Maintenance:** The District may be required to provide for certain types of monitoring and maintenance activities for various mitigation areas by other governmental entities.

**Aquatic Plant Replacement:** The expenses related to replacing beneficial aquatic plants, which may or may not have been required by other governmental entities.

**General Liability Insurance:** The District will incur fees to insure items owned by the District for its general liability needs

**Property Insurance:** The District will incur fees to insure items owned by the District for its property needs

**Entry and Walls Maintenance:** The District will incur expenditures to maintain the entry monuments and the fencing.

**Landscape Maintenance:** The District will incur expenditures to maintain the rights-of-way, median strips, recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch, and irrigation repairs.

**Irrigation Maintenance:** The District will incur expenditures related to the maintenance of the irrigation systems.

**Irrigation Repairs:** The District will incur expenditures related to repairs of the irrigation systems.

**Landscape Replacement:** Expenditures related to replacement of turf, trees, shrubs etc.

**Field Services:** The District may contract for field management services to provide landscape maintenance oversight.

**Miscellaneous Fees:** The District may incur miscellaneous expenses that do not readily fit into defined categories in field operations.

**Employees - Salaries:** The District may incur expenses for employees/staff members needed for the recreational facilities such as Clubhouse Staff.

**Management Contract:** The District may contract with a firm to provide for the oversight of its recreation facilities.

**Maintenance & Repair:** The District may incur expenses to maintain its recreation facilities.

**Facility Supplies:** The District may have facilities that required various supplies to operate.

**Telephone, Fax, Internet:** The District may incur telephone, fax and internet expenses related to the recreational facilities.

**Office Supplies:** The District may have an office in its facilities that requires various office-related supplies.



**Clubhouse - Facility Janitorial Service:** Expenses related to the cleaning of the facility and related supplies.

**Pool Service Contract:** Expenses related to the maintenance of swimming pools and other water features.

**Pool Repairs:** Expenses related to the repair of swimming pools and other water features.

**Security System Monitoring & Maintenance:** The District may wish to install a security system for the clubhouse

**Clubhouse Miscellaneous Expense:** Expenses which may not fit into a defined category in this section of the budget

**Athletic/Park Court/Field Repairs:** Expense related to any facilities such as tennis, basketball etc.

**Special Events:** Expenses related to functions such as holiday events for the public enjoyment

**Miscellaneous Fees:** Monies collected and allocated for fees that the District could incur throughout the year, which may not fit into any standard categories.

**Miscellaneous Contingency:** Monies collected and allocated for expenses that the District could incur throughout the year, which may not fit into any standard categories.

**Capital Outlay:** Monies collected and allocated for various projects as they relate to public improvements.



# Tab 4

## RESOLUTION 2026-04

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE LECANTO PRESERVE COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2027; DECLARING SPECIAL ASSESSMENTS TO FUND THE PROPOSED BUDGET PURSUANT TO CHAPTERS 190, 197, AND/OR 170, FLORIDA STATUTES; SETTING PUBLIC HEARINGS; ADDRESSING PUBLICATION; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the District Manager has, prior to June 15, 2026, prepared and submitted to the Board of Supervisors (“**Board**”) of the Lecanto Preserve Community Development District (“**District**”) a proposed budget (“**Proposed Budget**”) for the Fiscal Year beginning October 1, 2026, and ending September 30, 2027 (“**Fiscal Year 2027**”); and

**WHEREAS**, it is in the best interest of the District to fund the administrative and operations services (together, “**Services**”) set forth in the Proposed Budget by levy of special assessments pursuant to Chapters 190, 197, and/or 170, *Florida Statutes* (“**Assessments**”), as set forth in the preliminary assessment roll included within the Proposed Budget; and

**WHEREAS**, the District hereby determines that benefits would accrue to the properties within the District, as outlined within the Proposed Budget, in an amount equal to or in excess of the Assessments, and that such Assessments would be fairly and reasonably allocated as set forth in the Proposed Budget; and

**WHEREAS**, the Board has considered the Proposed Budget, including the Assessments, and desires to set the required public hearings thereon.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE LECANTO PRESERVE COMMUNITY DEVELOPMENT DISTRICT:**

**1. PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2027 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

**2. DECLARING ASSESSMENTS.** Pursuant to Chapters 190, 197, and/or 170, *Florida Statutes*, the Assessments shall defray the cost of the Services in the total estimated amounts set forth in the Proposed Budget. The nature of, and plans and specifications for, the Services to be funded by the Assessments are described in the Proposed Budget and reports of the District Engineer which are on file and available for public inspection at the “**District’s Office**,” 3434 Colwell Avenue, Unit 200, Tampa, Florida 33614. The Assessments shall be levied within the District on all benefitted lots and lands, and shall be apportioned among such lots and lands, all as described in the Proposed Budget and the preliminary assessment roll included therein. The preliminary assessment roll is also on file and available for public inspection at the District’s

Office. The Assessments shall be paid in one or more installments pursuant to a bill issued by the District in November of 2026, and pursuant to Chapter 170, *Florida Statutes*, or, alternatively, pursuant to the *Uniform Method* as set forth in Chapter 197, *Florida Statutes*.

**3. SETTING PUBLIC HEARINGS.** Pursuant to Chapters 190, 197, and/or 170, *Florida Statutes*, public hearings on the approved Proposed Budget and the Assessments are hereby declared and set for the following date, hour and location:

DATE: August 10, 2026  
HOUR: 3:00 p.m.  
LOCATION: Offices of Burrell Engineering, Inc.  
12005 N Florida Avenue  
Dunnellon, Florida 34434

**4. TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Citrus County at least sixty (60) days prior to the hearing set above.

**5. POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two (2) days before the budget hearing date as set forth in Section 3 and shall remain on the website for at least forty-five (45) days.

**6. PUBLICATION OF NOTICE.** Notice of the public hearings shall be published in the manner prescribed by Florida law.

**7. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

**8. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 1st DAY OF JUNE 2026.**

ATTEST:

**LECANTO PRESERVE COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
Its: \_\_\_\_\_

**Exhibit A:** Proposed Budget for Fiscal Year 2027

## **Tab 5**

## DISSEMINATION AGREEMENT

---

June 1, 2026

District Manager  
Lecanto Preserve Community Development District  
3434 Colwell Avenue  
Suite 200  
Tampa, FL 33614

Dear Sir or Madam:

Rizzetta & Company, Incorporated (“Rizzetta” or the “Dissemination Agent”) hereby enters into this Dissemination Agreement with the Lecanto Preserve Community Development District (the “District”) to act as the District’s Dissemination Agent. The duties of the Dissemination Agent are set forth in the Continuing Disclosure Agreement dated May 18, 20226 for the District’s Special Assessment Bonds, Series 2026 (Assessment Area One Project) (the “Continuing Disclosure Agreement”). The purpose of this Agreement is to facilitate the District’s compliance with the Securities and Exchange Commission’s Rule 15c2-12(b)(5) (the “Rule”) related to continuing disclosure. In performing its duties as Dissemination Agent, Rizzetta is acting as an independent contractor for the purpose of facilitating the District’s Rules obligations and is not an agent of the District. Capitalized terms not otherwise defined herein shall have the meanings assigned to them in the Continuing Disclosure Agreement.

1. **Duties:** The Dissemination Agent shall have only such duties as are specifically set forth in the Continuing Disclosure Agreement. Both the District and Rizzetta understand that the scope of services under this Agreement and the Continuing Disclosure Agreement(s) will change as and when the District is the only remaining Obligated Person (as defined in the Continuing Disclosure Agreement) and Rizzetta will promptly notify the District upon such occurrence.
2. **Fees:** Rizzetta will be responsible for all out-of-pocket expenses. The annual fee for Rizzetta’s service under this agreement is \$3,000 for the Series 2026 Bonds [and will be \$1,000 per year for each additional bond issuance of the District, subject to these disclosure requirements].
3. **Third Party Assistance:** Rizzetta reserves the right to engage a third party for the purpose of assisting Rizzetta in carrying out the services outlined in this Agreement.
4. **Termination:** Both the District and Rizzetta will have the right to terminate this Agreement upon sixty (60) days prior written notice.
5. **Representations of District:** The District represents and warrants that it will not withhold any information necessary for Rizzetta to carry out its duties under this Agreement and that it will supply all information requested by Rizzetta. The District further acknowledges and agrees that the information to be collected and disseminated by the Dissemination Agent will be produced by the District and the Developer. The Dissemination Agent’s duties are those

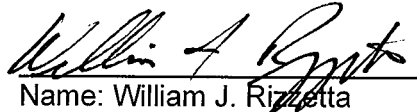
of collection, collation, and dissemination, and not of authorship or creation. Consequently, the Dissemination Agent shall have no responsibility for the content of the information disseminated by it, except to the extent that such information was/is authored, created, or maintained by Rizzetta (to specifically exclude any information authored or produced by the Developer and/or any other third party) while under contract to provide District Management Services to the District. Compliance with all securities law liabilities, including compliance with the Rule, will remain the obligation of the District and the Developer.

- 6. **Indemnification:** To the extent permitted by law, the District will indemnify Rizzetta for any action or actions brought by Owners, as defined in the Continuing Disclosure Agreement, as a result of the failure of the District to meet any requirement of this Agreement or the Continuing Disclosure Agreement, except for any action(s) arising from Rizzetta’s negligence or willful misconduct. To the extent permitted by law, Rizzetta will indemnify the District for any action or actions brought by Owners as a result of Rizzetta’s gross negligence or willful misconduct, as determined by a court of competent jurisdiction.
- 7. **Waiver of Jury Trial:** EACH OF THE DISTRICT AND RIZZETTA KNOWINGLY WAIVE ANY RIGHT TO TRIAL BY JURY.
- 8. **Agreement Governed by Florida Law:** The terms and conditions of this Agreement shall be governed by the laws of the State of Florida.

This Agreement shall be effective upon the District’s acceptance hereof.

Very truly yours,

**Rizzetta & Company, Incorporated**



Name: William J. Rizzetta

Title: President

Date: May 14, 2026

Approved and Accepted:

**Lecanto Preserve  
Community Development District**

\_\_\_\_\_  
Name: Steve Fischer

Title: Chairman

Date: June 1, 2026

**COMPLIANCE WITH PUBLIC RECORDS LAWS:**

Consultant understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Consultant agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to Section 119.0701, Florida Statutes. Consultant acknowledges that the designated public records custodian for the District is Rizzetta & Company, Inc. ("Public Records Custodian"). Among other requirements and to the extent applicable by law, the Consultant shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if the Consultant does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Consultant's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by the Consultant, the Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

**IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (813) 514-0400, OR BY EMAIL AT [INFO@RIZZETTA.COM](mailto:INFO@RIZZETTA.COM), OR BY REGULAR MAIL AT 3434 COLWELL AVENUE, SUITE 200, TAMPA, FLORIDA 33614.**

**MUNICIPAL ADVISOR DISCLAIMER:**

**Rizzetta & Company, Inc., does not represent the District as a Municipal Advisor or Securities Broker nor is Rizzetta & Company, Inc., registered to provide such services as described in Section 15B of the Securities and Exchange Act of 1934, as amended. Similarly, Rizzetta & Company, Inc., does not provide the District with financial advisory services or offer investment advice in any form.**

**ANTI-HUMAN TRAFFICKING AFFIDAVIT**

I, [name] William J. Rizzetta, as [position] President, on behalf of [company] Rizzetta & Company, Incorporated (the "Contractor"), under penalty of perjury hereby attest as follows:

1. I am over 21 years of age and an officer or representative of the Contractor.
2. The Contractor does not use coercion for labor or services as defined in Section 787.06(2)(a), Florida Statutes.
3. More particularly, the Contractor does not participate in any of the following actions:
  - (a) Using or threatening to use physical force against any person;
  - (b) Restraining, isolating or confining or threatening to restrain, isolate or confine any person without lawful authority and against her or his will;
  - (c) Using lending or other credit methods to establish a debt by an person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt or the length and nature of the labor or services are not respectively limited and defined;
  - (d) Destroying, concealing, removing, confiscating, withholding, or possessing any actual or purported passport, vis, or other immigration document, or any other actual or purported government identification document, of any person;
  - (e) Causing or threatening to cause financial harm to any person;
  - (f) Enticing or luring any person by fraud or deceit; or
  - (g) Providing a controlled substance as outlined in Schedule I or Schedule II of Section 893.03, Florida Statutes, to any person for the purpose of exploitation of that person.

FURTHER AFFIANT SAYETH NAUGHT.

**Contractor:** Rizzetta & Company, Incorporated

By: 

Name: William J. Rizzetta

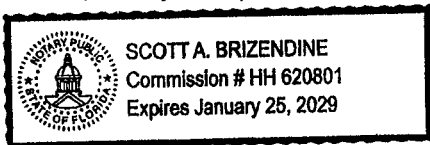
Title: President

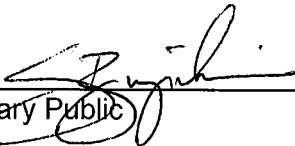
Date: May 14, 2026

STATE OF FLORIDA  
COUNTY OF Hillsborough

SWORN TO AND SUBSCRIBED before me X physical presence or    remote notarization by William J. Rizzetta, as President, of Rizzetta & Company, Incorporated, who is X Personally known to me or    who produced \_\_\_\_\_ as identification this 14<sup>th</sup> day of May, 2026.

(Notary Seal)



  
Notary Public

# **Tab 6**



Rizzetta & Company

**UPCOMING DATES TO REMEMBER**

- **Next Regular & FY 26/27 Budget Adoption Meeting:** August 10, 2026 @ 3:00 PM

**District  
Manager's  
Report**

June 1

**2026**

L  
E  
C  
A  
N  
T  
O  
  
P  
R  
E  
S  
E  
R  
V  
E  
  
C  
D  
D

<u>FINANCIAL SUMMARY</u>	<u>2/28/2026</u>
General Fund Cash & Investment Balance:	\$9,170
Reserve Fund Cash & Investment Balance:	\$0
Debt Service Fund Investment Balance:	\$0
<b>Total Cash and Investment Balances:</b>	<b>\$9,170</b>
<b>General Fund Expense Variance: \$12,925</b>	<b>Under Budget</b>

# **Tab 7**



  
**Maureen "Mo" Baird**  
**Supervisor of Elections**

---

APR -9 2026

To: Lecanto Preserve Community Development District

From: Citrus County, Supervisor of Elections – Maureen Baird

Re: Registered Voters

Date: April 6, 2026

As per your letter dated April 1, 2026, there are no voters in this district.

If we can be of any further assistance, please let us contact us.

Thank you,



Maureen Baird  
Citrus County  
Supervisor of Elections  
[mbaird@votecitrus.gov](mailto:mbaird@votecitrus.gov)  
352 564 7110

# Tab 8



# Quarterly Compliance Audit Report

---

## Lecanto Preserve

**Date:** March 2026 - 1st Quarter

**Prepared for:** Matthew Huber

**Developer:** Rizzetta

**Insurance agency:**



**Preparer:**

Jason Morgan - *Campus Suite Compliance*

*ADA Website Accessibility and Florida F.S. 189.069 Requirements*

# Table of Contents

---

## **Compliance Audit**

Overview	2
<i>Compliance Criteria</i>	2
<i>ADA Accessibility</i>	2
Florida Statute Compliance	3
Audit Process	3

## **Audit results**

ADA Website Accessibility Requirements	4
Florida F.S. 189.069 Requirements	5

## **Helpful information:**

Accessibility overview	6
ADA Compliance Categories	7
Web Accessibility Glossary	11

---

# Compliance Audit Overview

The Community Website Compliance Audit (CWCA) consists of a thorough assessment of Florida Community Development District (CDD) websites to assure that specified district information is available and fully accessible. Florida Statute Chapter 189.069 states that effective October, 2015, every CDD in the state is required to maintain a fully compliant website for reporting certain information and documents for public access.

The CWCA is a reporting system comprised of quarterly audits and an annual summary audit to meet full disclosure as required by Florida law. These audits are designed to assure that CDDs satisfy all compliance requirements stipulated in Chapter 189.069.

## Compliance Criteria

The CWCA focuses on the two primary areas – website accessibility as defined by U.S. federal laws, and the 16-point criteria enumerated in [Florida Statute Chapter 189.069](#).



### ADA Website Accessibility

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines – [WCAG 2.1](#), which is the international standard established to keep websites barrier-free and the recognized standard for ADA-compliance.



## Florida Statute Compliance

Pursuant to F.S. [189.069](#), every CDD is required to maintain a dedicated website to serve as an official reporting mechanism covering, at minimum, 16 criteria. The information required to report and have fully accessible spans: establishment charter or ordinance, fiscal year audit, budget, meeting agendas and minutes and more. For a complete list of statute requirements, see page 3.

## Audit Process

The Community Website Compliance Audit covers all CDD web pages and linked PDFs.\* Following the [WCAG 2.1](#) levels A, AA, and AAA for web content accessibility, a comprehensive scan encompassing 312 tests is conducted for every page. In addition, a human inspection is conducted to assure factors such as navigation and color contrasts meet web accessibility standards. See page 4 for complete accessibility grading criteria.

In addition to full ADA-compliance, the audit includes a 16-point checklist directly corresponding with the criteria set forth in Florida Statute Chapter 189.069. See page 5 for the complete compliance criteria checklist.

\* **NOTE:** Because many CDD websites have links to PDFs that contain information required by law (meeting agendas, minutes, budgets, miscellaneous and ad hoc documents, etc.), audits include an examination of all associated PDFs. **PDF remediation** and ongoing auditing is critical to maintaining compliance.



## ADA Website Accessibility

Result: **PASSED**

## Accessibility Grading Criteria

Passed	Description
Passed	<b>Website errors*</b> 0 WCAG 2.1 errors appear on website pages causing issues**
Passed	<b>Keyboard navigation</b> The ability to navigate website without using a mouse
Passed	<b>Website accessibility policy</b> A published policy and a vehicle to submit issues and resolve issues
Passed	<b>Color contrast</b> Colors provide enough contrast between elements
Passed	<b>Video captioning</b> Closed-captioning and detailed descriptions
Passed	<b>PDF accessibility</b> Formatting PDFs including embedded images and non-text elements
Passed	<b>Site map</b> Alternate methods of navigating the website

\*Errors represent less than 5% of the page count are considered passing

\*\*Error reporting details are available in your Campus Suite Website Accessibility dashboard



# Florida F.S. 189.069 Requirements

Result: **PASSED**

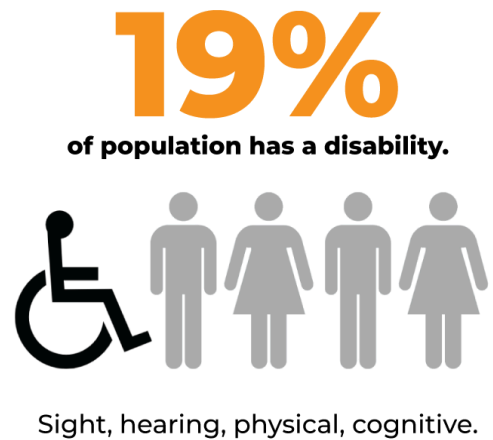
## Compliance Criteria

Passed	Description
Passed	Full Name and primary contact specified
Passed	Public Purpose
Passed	Governing body Information
Passed	Fiscal Year
Passed	Full Charter (Ordinance and Establishment) Information
Passed	CDD Complete Contact Information
Passed	District Boundary map
X	Listing of taxes, fees, assessments imposed by CDD
Passed	Link to Florida Commission on Ethics
Passed	District Budgets (Last two years)
X	Complete Financial Audit Report
Passed	Listing of Board Meetings
N/A	Public Facilities Report, if applicable
Passed	Link to Financial Services
Passed	Meeting Agendas for the past year, and 1 week prior to next

# Accessibility overview

## Everyone deserves equal access.

With nearly 1-in-5 Americans having some sort of disability – visual, hearing, motor, cognitive – there are literally millions of reasons why websites should be fully accessible and compliant with all state and federal laws. Web accessibility not only keeps board members on the right side of the law, but enables the entire community to access all your web content. The very principles that drive accessible website design are also good for those without disabilities.



## The legal and right thing to do

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines, WCAG 2.1, the international standard established to keep websites barrier-free. Plain and simple, any content on your website must be accessible to everyone.



# ADA Compliance Categories

Most of the problems that occur on a website fall in one or several of the following categories.



### **Contrast and colors**

Some people have vision disabilities that hinder picking up contrasts, and some are color blind, so there needs to be a distinguishable contrast between text and background colors. This goes for buttons, links, text on images – everything. Consideration to contrast and color choice is also important for extreme lighting conditions.

*Contract checker:* <http://webaim.org/resources/contrastchecker>



### **Using semantics to format your HTML pages**

When web page codes are clearly described in easy-to-understand terms, it enables broader sharing across all browsers and apps. This ‘friendlier’ language not only helps all the users, but developers who are striving to make content more universal on more devices.



### **Text alternatives for non-text content**

Written replacements for images, audio and video should provide all the same descriptors that the non-text content conveys. Besides helping with searching, clear, concise word choice can make vivid non-text content for the disabled.

*Helpful article:* <http://webaim.org/techniques/alttext>



### **Ability to navigate with the keyboard**

Not everyone can use a mouse. Blind people with many with motor disabilities have to use a keyboard to make their way around a

website. Users need to be able to interact fully with your website by navigating using the tab, arrows and return keys only. A “skip navigation” option is also required. Consider using [WAI-ARIA](#) for improved accessibility, and properly highlight the links as you use the tab key to make sections.

**Helpful article:** [www.nngroup.com/articles/keyboard-accessibility](http://www.nngroup.com/articles/keyboard-accessibility)

**Helpful article:** <http://webaim.org/techniques/skipnav>



## Easy to navigate and find information

Finding relevant content via search and easy navigation is a universal need. Alt text, heading structure, page titles, descriptive link text (no ‘click here’ please) are just some ways to help everyone find what they’re searching for. You must also provide multiple ways to navigate such as a search and a site map.

**Helpful article:** <http://webaim.org/techniques/sitetools/>



## Properly formatting tables

Tables are hard for screen readers to decipher. Users need to be able to navigate through a table one cell at a time. In addition to the table itself needing a caption, row and column headers need to be labeled and data correctly associated with the right header.

**Helpful article:** <http://webaim.org/techniques/tables/data>



## Making PDFs accessible

PDF files must be tagged properly to be accessible, and unfortunately many are not. Images and other non-text elements within that PDF also need to be ADA-compliant. Creating anew is

one thing; converting old PDFs – called PDF remediation – takes time.

**Helpful articles:** <http://webaim.org/techniques/acrobat/acrobat>



## **Making videos accessible**

Simply adding a transcript isn't enough. Videos require closed captioning and detailed descriptions (e.g., who's on-screen, where they are, what they're doing, even facial expressions) to be fully accessible and ADA compliant.

**Helpful article:** <http://webaim.org/techniques/captions>



## **Making forms accessible**

Forms are common tools for gathering info and interacting. From logging in to registration, they can be challenging if not designed to be web-accessible. How it's laid out, use of labels, size of clickable areas and other aspects need to be considered.

**Helpful article:** <http://webaim.org/techniques/forms>



## **Alternate versions**

Attempts to be fully accessible sometimes fall short, and in those cases, alternate versions of key pages must be created. That is, it is sometimes not feasible (legally, technically) to modify some content. These are the 'exceptions', but still must be accommodated.



## **Feedback for users**

To be fully interactive, your site needs to be able to provide an easy way for users to submit feedback on any website issues. Clarity is

key for both any confirmation or error feedback that occurs while engaging the page.



## **Other related requirements**

### ***No flashing***

Blinking and flashing are not only bothersome, but can be disorienting and even dangerous for many users. Seizures can even be triggered by flashing, so avoid using any flashing or flickering content.

### ***Timers***

Timed connections can create difficulties for the disabled. They may not even know a timer is in effect, it may create stress. In some cases (e.g., purchasing items), a timer is required, but for most school content, avoid using them.

### ***Fly-out menus***

Menus that fly out or down when an item is clicked are helpful to dig deeper into the site's content, but they need to be available via keyboard navigation, and not immediately snap back when those using a mouse move from the clickable area.

### ***No pop-ups***

Pop-up windows present a range of obstacles for many disabled users, so it's best to avoid using them altogether. If you must, be sure to alert the user that a pop-up is about to be launched.

# **Web Accessibility Glossary**

Assistive technology	Hardware and software for disabled people that
----------------------	--

	enable them to perform tasks they otherwise would not be able to perform (e.g., a screen reader)
WCAG 2.0	Evolving web design guidelines established by the W3C that specify how to accommodate web access for the disabled
504	Section of the Rehabilitation Act of 1973 that protects civil liberties and guarantees certain rights of disabled people
508	An amendment to the Rehabilitation Act that eliminates barriers in information technology for the disabled
ADA	American with Disabilities Act (1990)
Screen reader	Software technology that transforms the on-screen text into an audible voice. Includes tools for navigating/accessing web pages.
Website accessibility	Making your website fully accessible for people of all abilities
W3C	World Wide Web Consortium – the international body that develops standards for using the web